

BRYAN FUND APPLICATION VIA SAFE

The Bryan Fund supports the travel and equipment needs of graduate students during their period of enrollment. The funds are offered to enrolled graduate students, including DCE status (Years 1-5 for Composition and Years 1-6 for Musicology).

APPLICATION INSTRUCTIONS

Apply for funding through SAFE (<http://www.princeton.edu/studentfunding/>).

Search Bryan Fund (Composition or Musicology), click on it and apply for funding. Please include a detailed explanation and budget in your application. Upload receipts and any booking confirmations in the application. After the application is submitted, it will be routed to your DGS for approval.

MANDATORY: If traveling out of the country, submit a student travel request in Concur (travel.princeton.edu) prior to your trip. Funds will not be paid if travel request is not approved.

Once funding is awarded, you will receive an email from SAFE. Login to your application in SAFE and accept the award. The award must be accepted in order for payment to be processed. Funds will be deposited into your bank account that is on record with Princeton University or a check will be issued if you do not have a bank account on record.

Contact the Business Manager of the Music Department for your Bryan Fund balance.